



The Eogogics Online University

Eogogics offers thousands of online courses covering today's most important computer applications as well as the critical professional and management development skills.

Accelerate your career!

Enhance your performance at your job today or prepare for tomorrow's.

How Do Online Courses Work?

The Eogogics online courses, accessible from the world-wide web with a user name and password, employ the latest e-learning technologies available. Enjoy the convenience and cost-effectiveness of modular, self-paced instruction combined with the personal attention of an online mentor. Interact with rich, multimedia content without burdening your own system and network resources. Courses include pre-assessments, real-world examples and scenarios, exercises, quizzes, and comprehensive tests. To suit your individual learning preference, you can hear the audio as well as see is scripted. The audio and video are streamed, so they work well for users signed on at various speeds from dial-up to broadband. As you take courses, you also have access to an online mentor with whom you can communicate by e-mail to receive personalized help as needed. All course libraries come with a built-in Learning Management System that allows the company training or human resource manager to assign curricula and track progress.

Eogogics Online Course Libraries

Common Computer Applications, Soft Skills, Management, and Sales

Office Plus Library: Over 150 titles covering all popular desktop applications, e.g., word processing, presentations, spreadsheets, databases, web design/development, and sales contact managers. Courses that provide an in-depth look at the Windows XP, 2000 and 98 operating systems round out the library.

► *More information online at:* <http://www.productlists.org/fileCabinet/officeplus.pdf>

Business Professional Library offers a comprehensive collection of courses that cover all of the critical professional development training needs of businesses large and small.

Professional Advantage Series includes courses developed by renowned authors, seminar presenters, and business experts. Online learners are exposed to the same content that they would receive if they had read an entire book or attended a lengthy seminar.

► *More information online at:* <http://www.productlists.org/proad.pdf>

Professional Development Library is comprised of nearly 70 titles to train and empower professionals at all levels including courses on time management, project and people management, creating and making presentations, and human resource issues.

► *More information online at:* <http://www.productlists.org/prodev.pdf>



Sales Development Library provides an invaluable tool for building a top-producing sales force. It teaches sales professionals how to establish and approach prospects with confidence, make the most of partner selling, conduct needs reviews, negotiate agreements, translate value, and more.

► *More information online at:* <http://www.productlists.org/salesd.pdf>

Information Technology

Technology Plus Library: A large collection of IT courses covering all of the major computer applications, web development, programming languages, operating systems, networking techniques, and more. Included are the certification training courses for Cisco's CCNA, Microsoft's MCSE, MCDBA, and Sun's Certified Java Programmer certificates.

► *More information online at:* <http://www.productlists.org/fileCabinet/techplus.pdf>

Occupational and Industrial Safety

Safety and OSHA Library: Nearly 70 titles on the safety issues related to construction, food service, general safety, industrial, health care and much more.

► *More information online at:* <http://www.productlists.org/fileCabinet/osha.pdf>

The Defensive Driving course is based on the same content used in the National Safety Council's eight-hour instructor-led course, the most widely used driver safety program in the world. More than 45 million drivers have learned to protect themselves on the road by taking part in the National Safety Council programs.

► *More information online at:* <http://www.productlists.org/fileCabinet/dd.pdf>

Flammable and Combustible Liquids Library: Aimed at the compliance training requirements of OSHA's Flammable and Combustible Liquids standard which seeks to minimize the risks of fire and explosion resulting from the use of flammable and combustible liquids. This course reviews some of the key provisions of this standard: flash point, classes of flammable and combustible liquids, and the concept of bonding and grounding. The course also offers guidelines for safe storage and handling techniques.

Healthcare

HIPAA Library: A comprehensive collection of courses aimed at satisfying the compliance requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996.

► *More information online at:* <http://www.productlists.org/fileCabinet/hippa.pdf>